

Gorham Public Library Trustee Meeting of 02/19/2013

Present:

Trustees: Gail Wigler (Chairman), Rufus Ansley (Treasurer), Aaron Gorban (Alternate Trustee).

Staff: Elizabeth Thompson, Director

Absent: Todd Lukaszewski (Secretary)

Meeting convened at 6:04 pm.

Rufus Ansley moved to accept minutes from the trustee meeting of 01/22/2013. Gail seconded and the motion passed unanimously.

Budget Update:

Rufus reported that the proposed 2013 budget as presented to the Budget Committee on the evening of January 17th was recommended by the committee during their 2/12/13 public hearing.

Rufus and Elizabeth attended a hearing on 2/5 in Concord NH on the proposed legislation HB 436 held by the Municipal and County Government Committee. The overwhelming majority of those who spoke at the hearing were against the measure. The Committee voted 15-0 to not recommend the passage of the legislation.

Rufus and Elizabeth met with the town auditor the week of 2/18 and are working to provide him with the necessary info to enable him to complete an audit of the prior fiscal year.

Rufus and Elizabeth reported on their efforts to identify a design for a more functional circulation desk.

Current circulation desk issues cited included:

- Lack of privacy relative to information on the GPL Computer based on the orientation of the current desk
- Custom build would result in better aesthetics.
- Better ergonomics for library staff.

The review process included visits to other libraries to review design features as well as work with A.M. Laperle to draft design plans and a price quote. A.M. Laperle provided a quote for a custom built desk. Elizabeth reported she was unable to identify a prefabricated circulation desk that would fulfill the needs identified in the review process.

After discussion on the needs and proposed design as well as an effort to reach out to an additional carpentry firm for a second quote, Rufus moved that the trustees:

- A. Accept the 2/2/13 A.M. Laperle of Waterford, Maine proposal to construct and install a circulation desk in the library for a sum not to exceed \$6066.61.
- B. Authorize carpeting of the floor beside and behind that circulation desk with an allowance not to exceed \$933.39 for that purpose.
- C. Withdraw \$7000.00 the Murphy bequest to pay for this project, including any costs incidental to its completion. Those funds to be held in the Library's bank account to be disbursed in accordance with the schedule contained in the A.M. Laperle proposal , the requirements of the carpeting and as needed for any incidental costs as determined jointly by the Director and the Treasurer.

Gail seconded, the motion passed unanimously

Directors Update:

Elizabeth reported positively on the 5 tours Gorham High School students participated as a part of "Digital Blackout Day".

The library has received grants for 3 programs in 2013 including:

- Banjos, Bones and Ballads to be presented Jeff Warner on 4/24
- Darby Field and the "First Ascent of Mount Washington" to be presented by Allen Koop on 6/19
- Lizzie Borden Took an Axe, Or Did She? To be presented on 9/11 by Annette Holba

In addition three grant requests are currently pending.

NES Fire identified approximately \$1,000 in repairs and maintenance relative to the alarm system in the library during a recent inspection.

The next meeting is scheduled for Thursday, March 28th at 6:00pm.

The meeting adjourned at 7:48 pm.